

R12.x Oracle iProcurement Fundamentals

Duration: 3 Days

What you will learn

This course will be applicable for customers who have implemented Oracle E-Business Suite Release 12 or Oracle E-Business Suite 12.1.

The course provides a thorough explanation of the functionality of Oracle iProcurement. It includes training for both end users and administrators.

End users learn how to use the shopping process to create requisitions. They also learn how to use the desktop receiving functionality to receive items and process any corrections or returns.

Administrators learn how to analyze information to plan their iProcurement stores. The course includes instructions on setting up local stores.

Learning is accomplished through a series of presentations followed by demonstrations and practices.

Learn To:

Create requisitions in iProcurement

Receive items

Create and manage stores

Create punch-outs to supplier-hosted catalogs

Create customized forms

Set up iProcurement

Audience

End Users

Functional Implementer

Related Training

Suggested Prerequisites

R12.x Oracle Purchasing Fundamentals

Thorough knowledge of the Oracle Procure to Pay process

Working experience with Oracle Procure to Pay products

Course Objectives

Describe the procure to pay process

Identify and explain key functionality of iProcurement

Manage catalogs and stores

Describe the requisition process using iProcurement

Identify key setup steps

Course Topics

Oracle Procure to Pay Process

Understanding Procure to Pay Lifecycle

Understanding Oracle Procure to Pay Process

Understanding Requisitions

Understanding Purchase Orders

Receiving

Invoicing

Understanding Oracle Application Integration

Understanding Oracle iProcurement

Oracle Advanced Procurement

Key Procurement Capabilities

E-Business Suite Integration

Procurement Suite Integration

Key Functionality of Oracle iProcurement

Oracle iProcurement Content Management

Approval and Document Creation

Oracle iProcurement Shopping Data Flow

Managing Oracle iProcurement

Identifying Sources for Item Information

Identifying Types of Stores

Creating and Managing iProcurement Stores

Uploading Item Information using text and XML-Based Spreadsheets

Creating and Managing Item Descriptions

Creating Catalog Hierarchies

Uploading Categories and Descriptors

Managing Oracle iProcurement Requisitions

Shopping Flow in Oracle iProcurement

Document Routing

Using Internally Sourced Requisitions

Copying, Canceling, and Changing Requisitions

Automated Document Management

Using P-Cards in Oracle iProcurement

Accounting Considerations for Oracle iProcurement

Personalizing the Home Page

Using iProcurement Receiving

Oracle iProcurement Receiving Process

Processing Returns and Corrections

Receiving Orders

Finding Receipts
Entering Returns in Oracle iProcurement
Receiving Comparison
Receiving Open Interface

Oracle iProcurement Setup Steps

iProcurement Setup Steps
Oracle Application Setup
Verifying Profile Options
Creating Requisition Templates